

STATE OF ARKANSAS
EXECUTIVE DEPARTMENT

PROCLAMATION

EO 18-11

TO ALL TO WHOM THESE PRESENTS SHALL COME-GREETINGS:

**AN EXECUTIVE ORDER CONCERNING THE IMPLEMENTATION OF
EMERGENCY SUPPORT FUNCTIONS (ESF)**

WHEREAS: The State of Arkansas (hereafter State) recognizes the responsibility of the State to pursue a coordinated and integrated approach to safeguard its citizens and subsequently the infrastructure upon which they rely; and

WHEREAS: The State is committed to providing a coordinated effort to protect the people and the infrastructure of Arkansas and to respond to man-made or natural disasters that may occur in this State; and

WHEREAS: The State, in accordance with Homeland Security Presidential Directive (HSPD)-5 and Arkansas Executive Order 15-13, has adopted the National Incident Management System (NIMS) and National Response Framework (NRF), for emergency response. Consequently, the State uses the Emergency Support Function (ESF) structure to coordinate planning and response efforts between government, private, and non-government entities;

NOW, THEREFORE, I, ASA HUTCHINSON, Governor of the State of Arkansas, acting under the authority vested in me by the State of Arkansas, do hereby order and direct as follows:

SECTION 1:

- A. The Director of the Arkansas Department of Emergency Management (ADEM) (hereafter "Director") shall direct the state of Arkansas's emergency and/or disaster operations.
- B. The Director, or the Director's designee, shall also coordinate the activities of all non-state agencies, departments, and/or organizations involved in emergency management within the State of Arkansas.

SECTION 2:

- A. This Executive Order shall reinforce the Arkansas Comprehensive Emergency Management Plan (hereafter "Plan"), which shall be binding on all departments, commissions, boards, agencies, organizations, and employees of the State of Arkansas, political subdivisions of the State authorized or directed to conduct homeland security and emergency management operations.
- B. The Director shall supplement the provisions of the Plan by prescribing rules, regulations, and procedures.
- C. Any supplement or subsequent changes to the Plan shall continue to follow the principles outlined in the National Incident Management System, and also provide for the emergency operations that may be implemented should an emergency and/or disaster impact the State of Arkansas.

SECTION 3:

- A. The Director shall control the activation and/or implementation of the Plan and the conclusion and/or deactivation of the Plan.

- B. The Director shall also control the activation and deactivation of the State Emergency Operations Center (hereafter "SEOC").
- C. The activation of the SEOC shall constitute the implementation of the Plan.

SECTION 4: There are 16 Emergency Support Functions (ESF) identified for the State, with a lead coordinating agency assigned to each. The ESFs and lead coordinating agencies are as follows:

- ESF #1 – Transportation: Arkansas Department of Transportation (ARDOT)
- ESF #2 – Communications: Arkansas Department of Information Systems (DIS)
- ESF #3 – Public Works and Engineering: Arkansas Department of Transportation (ARDOT)
- ESF #4 – Firefighting: Arkansas Forestry Commission (AFC)
- ESF #5 – Emergency Management: Arkansas Department of Emergency Management (ADEM)
- ESF #6 – Mass Care, Emergency Assistance, Temporary Housing, and Human Services: Arkansas Department of Human Services (ADHS)
- ESF #7 – Resource Support: Arkansas Department of Finance and Administration (DFA)
- ESF #8 – Public Health and Medical Services: Arkansas Department of Health (ADH)
- ESF #9 – Search and Rescue: Arkansas Game and Fish Commission (AG&F)
- ESF #10 – Oil and Hazardous Materials Response: Arkansas Department of Environmental Quality (ADEQ)
- ESF #11 – Agriculture and Natural Resources: Arkansas Agriculture Department (AAD)
- ESF #12 – Energy: Arkansas Public Service Commission (APSC)
- ESF #13 – Public Safety and Security: Arkansas State Police (ASP)
- ESF #14 – Community Recovery and Mitigation: Arkansas Department of Emergency Management (ADEM)
- ESF #15 – External Affairs: Arkansas Department of Emergency Management (ADEM)
- ESF #16 – Cybersecurity: Arkansas Department of Information Systems (DIS)

SECTION 5: The head of each department, office, agency, and organization identified in Section 4 of this Order shall designate both an emergency coordinator and an alternate coordinator to act on the department's behalf during an emergency, and furnish the Director with their names and all phone numbers. The head shall also designate a Continuity of Operations Plan (COOP) coordinator who will prepare and maintain plans, procedures, arrangements, and agreements to ensure that the organization will continue to carry out its mission in an emergency or disaster.

SECTION 6: The head of each department assigned emergency support responsibilities in Section 4 of this Order shall assist its primary department in the preparation of their procedures and/or any other documents necessary to support the Plan.

SECTION 7: The emergency coordinator described in Section 5 of this Order shall identify support agencies and other entities having capabilities related to the lead coordinating agency's mission. The emergency coordinator will maintain contact information for designated points of contact at the support entities, and will include those entities in planning activities to maintain readiness for emergencies.

SECTION 8: The head of each department assigned a primary responsibility in Section 4 of this Order shall:

- A. Staff the SEOC with personnel during training exercises and emergencies as requested by the Director;
- B. Maintain and operate a 24-hour response capability in the department headquarters, or in the department's designated SEOC, when the Plan is implemented;
- C. Participate in exercises of the Plan when scheduled by the Director;
- D. Participate in, and conduct, training essential to implementation of the department's assigned emergency service;
- E. Conduct an annual internal review to update the details of their department's implementing procedures and advise the director of needed modifications of their implementing procedures;
- F. Maintain logs, records, and reporting systems required by all state and federal laws, rules, and regulations; and
- G. Identify, maintain, and make available state resources that shall be necessary for emergency and/or disaster operations. State resource records shall be provided to the Arkansas Department of Emergency Management (ADEM) when requested or on a biannual cycle.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Arkansas to be affixed this 20th day of June, in the year of our Lord 2018.



Asa Hutchinson, Governor



Attest:



Mark Martin, Secretary Of State